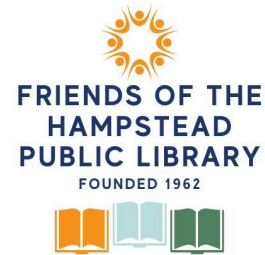


## Meeting Minutes

December 11, 2025

6:30pm – 9 Mary E. Clark Drive, Hampstead, NH  
Crowley Room



### 1. Meeting Called to Order at 6:28pm.

Present: President Nick Mancusi via zoom, Vice President Lisa Hodge, Secretary Danielle Cayer, Trustees Liaison Carol Cipriano, Library Liaison Emily Wentworth, Thrift Shop Manager Sue Mancusi, member Glenda.

### 2. President's Report

- Nick thanked Lisa for all of her work getting the group up to date in reports.
- Kara submitted her resignation, Lisa has stepped up in the meantime.
- Members met for strategic planning, Nick will present more on this at the next meeting.

### 3. Secretary's Report

- Motion to approve August minutes made by Sue, seconded by Carol, all in favor.

### 4. Treasurer's Report

- On October 17, 2025 Lisa made a motion to hire Rosatone and Bell to handle this reporting for us, with approval to spend up to \$1,500 to cover several hours of work, seconded by Emily, Lisa yes, Emily yes, Danielle yes, Carol yes, Nick yes. Motion passed.
- Lisa has been working on catching up with incomplete financial reports to stay in compliance with the state. Lisa and Rosatone and Bell have filed missing taxes and other required reports.
- Lisa shared the final report for 2024-2025 and the first quarter report for 2025-2026.
- The total Thrift Store income for the 2024-2025 fiscal year was \$25,064.50. Total income including membership and other donations was \$27,328.17.
- The Thrift Shop made \$8,518.00 in the first quarter of the 2025-2026 fiscal year.
- Lisa made a motion to elect Nagaraj Bukkapatnam as treasurer, seconded by Sue, all in favor.

### 5. Vice President's Report

- On October 31, 2025 Emily made a motion for Lisa to sign as treasurer as needed until the roll is filled, seconded by Nick, Emily yes, Nick yes, Danielle yes. Motion passed.
- There have been 23 membership renewals and 4 upgrades to lifetime membership. There are 63 lifetime members in total. An additional \$300 was donated by members.
- Lisa has been sending newsletter to update members on upcoming events.
- Glenda is interested in donating more decor items for another sale next year. It will be held in the library meeting room on September 26, 2026 9am-1pm.
- The LaBelle Lights fundraiser will be December 17, 2025. For all tickets bought with the library code, the Friends will get 50% of the ticket cost.
- Lisa went to an informational meeting on serving on a board at the Marion Gerrish Center. She also went to a meeting of NH Libraries Trustees at the Hooksett Library and learned

more about how nonprofit organizations function.

#### **6. Library Liaison's Report**

- On October 24, 2025, Emily shared a letter from Merrily and Julie asking for a \$500 contribution to a Heritage Quest subscription for public use through the library. Lisa made a motion to fund the \$500 as requested, seconded by Nick, Lisa yes, Nick yes, Carol, yes, Danielle yes. Motion passed.
- Since the last meeting, preapproved checks were made out: \$100 for Q4 yoga, \$331 for Swank movie license, \$300 for the Kari Allard craft class, \$200 for the English handbell choir, and \$150 for the December tea program.
- Emily read a letter from Julie requesting additional tea programs. Motion to approve \$300 for March harpist, \$150 for September tea, \$150 for December tea, and additional \$200 for Southern NH Ukulele Group made by Lisa, seconded by Danielle, all in favor.
- Kate submitted a letter requesting sound dampening enhancements for the study rooms, including an option for 3 panels for one room at \$404.56 or another option that would do all 3 rooms for \$6677. The Friends agreed that it would be helpful to start with one room and see what the effect is. Members wondered if it would be possible for a local contractor to design and construct custom panels at a lower price than a large company. The discussion was tabled for the time being.
- Lisa and Nick will attend the meet and greet on March 28, 2025. Motion to spend up to \$60 for the meet and greet made by Danielle, seconded by Sue, all in favor.

#### **7. Trustees Liaison's Report**

- Bob O'Brien has stepped down as trustee, Donna Capern will finish out the year in his place.

#### **8. Thrift Shop Manager's Report**

- Christmas stuff is nearly sold out, the thrift store has made connections with the Police Department for their toys for tots drive and St. Anne's Charitable Outreach.

### **Old Business**

#### **9. Fundraising Committee**

- The fundraising committee is working on new ideas for 2026. Donna has talked to Julie about hosting a Friends event related to America's 250th anniversary.

#### **10. Parade Float Committee**

- On November 24, 2025 Lisa made a motion to authorize no more than \$300 to purchase the remaining supplies needed for the holiday parade, seconded by Nick, Lisa yes, Nick yes, Emily yes, Sue yes, Danielle yes. Motion passed.
- The parade is on Main Street in Hampstead on Sunday, December 14, 2025.
- The Friends have collected many donations for materials for the float, construction is almost complete.

#### **11. Next Meeting**

- **March 12, 2026 @ 6pm**

## **12. Motion to Adjourn**

Motion to adjourn made by Sue, seconded by Danielle, all in favor, meeting adjourned 8:02pm.