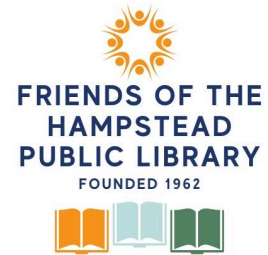


Meeting Minutes

December 19, 2024

6:30pm – 9 Mary E. Clark Drive, Hampstead, NH
Crowley Room



1. Meeting Called to Order at 6:32pm.

Present: President Nick Mancusi, Treasurer Kara Buteau, Trustees Liaison Carol Cipriano, Library Liaison Emily Wentworth, Thrift Shop Manager Sue Mancusi, members Danielle Cayer and Linda MacDonald.

2. President's Report

- Lots of ideas for the coming year. Civic Meet and Greet, Thrift Shop improvements, increased outreach.
- Nick attended the Rockingham Friends event in October at the Exeter Public Library and met many organizations from surrounding towns. He learned that the Friends of the Hampstead Public Library are experiencing many of the same problems as these other groups. The thrift shop puts us at a financial advantage. Nick hopes to host a meeting in the future.
- Motion to go back to automatic deliveries of propane from Palmer gas with automatic payments made by Nick, seconded by Kara, all in favor.

3. Secretary's Report

- Motion to approve secretary report made by Nick, seconded by Kara, all in favor.
- Emily will send draft minutes to the board to be shared with membership.

4. Treasurer's Report

- Started the financial year at \$36,594.34 and ended the quarter with \$43,364.84.
- \$6,900 brought in by thrift shop, \$540 from memberships, \$47 from Hannaford Bag Program.

5. Library Liaison's Report

- Since the last meeting, the following pre-approved checks were paid out: Zoo New England pass for \$250, quarter 4 yoga payment for \$100, annual movie license for \$324.
- Emily shared a letter from Julie requesting participation in and light refreshments for the Civic Meet and Greet on January 18th.

[Lisa joined at 6:57pm.]

- Motion to approve up to \$60 for refreshments for the meet and greet made by Nick, seconded by Sue, all in favor.

6. Vice President's Report

- Lisa wants to pay more attention to membership tracking and check in with members who have not renewed.
- The Friends may be interested in applying for the United for Libraries Grant. There is a workshop on February 2, 2025 to learn how to apply and the application opens February 3,

2025.

- Social Media following on Facebook is up by 100 in the past year. Lisa is going to look into starting an Instagram account to reach more people.
- Lisa proposed starting a fundraising committee that could get together and brainstorm new ideas for the coming year. Multiple members are interested in participating, Lisa will chair this endeavor and plan a meeting time.

7. Trustees Liaison's Report

- The library has a Gift Guide out that highlights the thrift shop and museum passes as well as other things the library offers.
- Kate had also shared a brochure highlighting some strategic plan targets that have been met.
- The library will be hiring a new Youth Services librarian in the coming months.

8. Thrift Shop Manager's Report

- The thrift shop has decided on a new, refreshed pay scale. A new sign will be printed.
- More plans to revamp the shop are to come.

Old Business

9. Annual Meeting Review

- 8 people attended the Pie with Friends membership event. The fundraising group will keep future membership events in mind when brainstorming.
- Membership voting by ballot may be a good option to get more involvement.

New Business

10. Credit Card Machine

- The possibility of using a credit card machine was discussed. This idea of getting a machine and training volunteers will be further investigated.
- Emily will look into extending internet access to the basement.

11. Signature/Debit Card Additions

- Kara will look into opening a credit card for the Friends to use as a more secure option than the debit card.
- Motion to approve the following individuals as signers on all bank accounts: president Nick Mancusi, vice president Lisa Hodge, treasurer Kara Buteau made by Kara, seconded by Emily, all in favor.

12. Next Meeting

- **March 13, 2025 @ 6:30pm**

13. Motion to Adjourn

Motion made by Kara, seconded by Sue, all in favor, meeting adjourned 8:18pm.

Minutes prepared by Emily Wentworth for Secretary June Lahey.