



Board of Trustees
Meeting Minutes
Tuesday Sept 15, 2026 1 PM

Monthly meeting called to order at 1:00pm. In attendance Trustees Natalie Gallo, Veronica Shelley, Al Cipriano, Theresa McTammany, Donna Capern; alternate trustee Kevin Hodge; Friends Liaison Carol Cipriano; Selectboard Liaison Joe Guthrie; Director Kate Thomas; minutes Emily Wentworth.

Visitor comments and questions- none.

Friends of the Library Update- The Friends fiscal year ended at the end of August. The Thrift Shop made over \$37,000, more than \$17,000 was spent on programming, museum passes, etc. for the library. The Spooky to Sparkle Sale will be on Saturday, September 26th.

1. Approve minutes of August 18, 2026 meeting. Theresa's name was missing from attendance. Motion to approve minutes as amended made by Ronnie, seconded by Donna, all in favor.
2. Director's Report- Kate shared her report.
 - a. Stats- 614 patrons attended in person programs in August. Website views are higher than in past years aside from 2023 which was when Google statistics tracking changed causing some outlier data.
3. Treasurer's Report
 - a. Al has concerns about investment information being shared by the advisors with some trustees and not others. The trustees agree that the treasurer is the only one who needs to be directly in contact with the investment companies. Al is going to request a paper copy of the new agreement with Twenty Four Wealth for all trustees to sign. The representatives will be visiting in person on Thursday, September 24, 2026 at 9am.
 - b. Budget 2027- The first draft of the proposed requested operations budget totals \$144,710 for 2027. Kate has calculated expected maintenance, subscriptions, salary increases, and other costs for the coming year. Proposed personnel and salary costs are \$722,375. Motion to accept initial draft budget request of \$867,085 representing a 9% increase over the default 2025 budget for presentation to the Selectboard and budget committee made by Al, seconded by Theresa, all in favor.
4. Old Business
 - a. Study Room Policy revision- second reading. Motion to approve Study Room Policy made by Theresa, seconded by Donna, all in favor.
 - b. Water tank removal process and closing for that week. Motion to close the library for water tank removal November 9, 2026 through November 13, 2026 made by Al, seconded by Ronnie, all in favor.



5. New Business

- a. Kate will be starting interviews this week for the open library assistant position.

6. Donations by groups or individuals. Motion to accept all donations made by Ronnie, seconded by Donna, all in favor.

- a. Acceptance of donations in memory:
- b. Money in donation jar
- c. Books, audios & videos from various individuals
- d. Donations by groups or individuals:

7. Correspondence- none.

8. Non-public per 91-A:3, II(a) for compensation: Annual performance review of the library director. Present in nonpublic Trustees Natalie Gallo, Veronica Shelley, Al Cipriano, Theresa McTammany, Donna Capern; alternate trustee Kevin Hodge. Roll call vote to enter non-public: Ronnie yes, Al yes, Natalie yes, Theresa yes, Donna yes at 2:04pm. Discussion was about Kate's performance in the past 12 months. Kate rejoined the meeting for her review at 2:45 pm. Donna moved to leave non-public at 3:15 pm. Seconded by Theresa. Motion passed unanimously. In the meeting trustees voted to give Kate Thomas, library director, a 3% merit salary increase.

9. Meeting adjourned: Motion by Theresa, seconded by Ronnie at 3:16pm. Motion passed unanimously.

Next regular meeting Tuesday October 20, 2026, at 1PM. Trustees will meet with investment advisors on Sept 24th at 9am.