



Board of Trustees
Meeting Minutes
Tuesday July 21, 2026 1 PM

Monthly meeting called to order at 1:01pm. In attendance Trustees Natalie Gallo, Veronica Shelley, Al Cipriano, Donna Capern; Friends Liaison Carol Cipriano; alternate trustee Kevin Hodge voting as Theresa McTammany; Director Kate Thomas; minutes Emily Wentworth.

Visitor comments and questions- none.

Friends of the Library Update- In the last month, the thrift shop has made \$2,823. The fashion show was a great success; the thrift shop had a half-off sale after the show. The Friends have funded the renewal of the Museum of Science pass. The next Friends meeting will be at the end of August, date to be decided. The thrift shop will open during the first day of the book sale on Friday, August 28th. The Holiday Décor Fundraiser Sale will be on September 26th. The Thrift Shop will be closed August 11th and 15th.

1. Approve minutes of June 16, 2026 and June 29, 2026 meetings. Motion to approve minutes made by Ronnie, seconded by Donna, all in favor.
2. Director's Report- Kate shared her report.
 - a. Motion to expend \$2,450 for a plumber to replace the library water heater made by Al, seconded by Theresa, all in favor.
 - b. Stats- 5,216 people visited the library in June, meeting rooms were used 78 times, and study rooms were used 109 times. 20 faxes were sent and there were 16 notary sessions. 1,861 items were borrowed electronically.
3. Treasurer's Report
 - a. Budget- The current budget is on track, building maintenance is one of the highest percentages.
 - b. 2nd quarter investment report- Edward Jones beginning value was \$51,655.99 and ending balance was \$56,733.98 for a rate of return of 9.83%. Out of 11 accounts in the profile, the top performer was Lord Abbett at 25.77%. 24 Wealth/LPL - Beginning value was \$86,612.09 and ending balance was \$92,398.30 for a rate of return of 6.68%. Out of 29 accounts in our portfolio, the highest earner was JP Morgan at 7.86%.
4. Old Business
 - a. Right to Know procedure and policy- second reading after edits. Motion to accept policy made by Ronnie, seconded by Al, all in favor.
 - b. NHLTA conference recap: Donna- Having Difficult Discussions, Orienting Your New Trustee, and Creative Programs for Senior Patrons. Donna learned about programming for bringing together older adults as libraries adapt to communities aging in place. She went to a session

on having difficult conversations and came away with helpful notes on management. She also learned some tips on onboarding a new library trustee.

5. New Business

- a. Review the planning process for large projects- The trustees are interested in the possibilities of the building but have concerns about funding, coordination, and execution. Kate will keep the contacts and information she has gathered in mind.
- b. Collection development policy revision- first reading
 - i. Collecting Policy for Historical Collection- Motion to make the Collecting Policy for Historical Collection obsolete made by Ronnie, seconded by Donna, all in favor.
 - ii. Revisions to full Collection Development policy regarding artificial intelligence and historical materials- The changes to the policy will be approved at the next meeting.

6. Donations by groups or individuals. Motion to accept all donations made by Donna, seconded by Theresa, all in favor.

- a. Acceptance of donations in memory
- b. Money in donation jar
- c. Books, audios & videos from various individuals
- d. Donations by groups or individuals:

7. Correspondence- Natallie shared a poem of thanks to the trustees for the celebration of her birthday.

8. Meeting adjourned: Motion to adjourn made by Al, seconded by Ronnie, all in favor. Meeting adjourned at 2:29pm.

Next regular meeting Tuesday August 18, 2026, at 1PM