

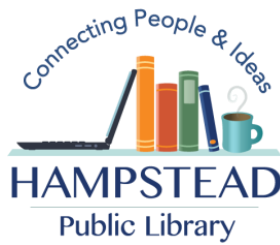
Board of Trustees
Meeting Minutes
Tuesday June 16, 2026 1 PM

Monthly meeting called to order at 1:00pm. In attendance Trustees Natalie Gallo, Veronica Shelley, Al Cipriano, Donna Capern via zoom; Friends Liaison Carol Cipriano; alternate trustee Kevin Hodge voting as Theresa McTammany; Select Board Liaison Joe Guthrie; Director Kate Thomas; minutes Emily Wentworth.

Visitor comments and questions- none.

Friends of the Library Update- The Friends met last Friday, June 12. In the past few months, the Friends have funded approximately \$1,700 for museum passes, the goat program, the June tea event, Stay Sharp adult activity kits, and pencils. The fashion show was a great success, thanks to all the models! The Thrift Shop was very busy after the show. The thrift shop has made over \$28,000 in this fiscal year, and \$2,979 in the last month alone. The next community tea will be in September. The Friends will be hosting another holiday decor fundraiser sale on Saturday, September 26, 2026.

1. Approve minutes of April 15 and May 19, 2026 meetings. Motion to approve minutes made by Ronnie, seconded by Kevin, Donna yes, Kevin yes, Al yes, Natalie yes, Ronnie yes.
2. Director's Report- Kate shared her report.
 - a. Stats- 4,008 people visited the library in May. Circulation has been increasing; 3,548 items were checked out during the past month. Passive programming at the library has been popular.
3. Treasurer's Report
 - a. Budget- There are currently no significant issues with the current state of the 2026 budget.
 - b. The money for the insulation project has been reimbursed by Eversource and returned to the income generating account.
4. Old Business- none.
5. New Business
 - a. NHLTA conference recap:
 - i. Al – RSA and Hot Legal topics- Al attended sessions about library finances and learned about laws that pertain to income and spending. He also learned about Right-to-Know requests and what is required of the library by law when public records are requested.
 - ii. Kevin – "Raising Big Money in a Small Town."- Kevin attended a presentation by a team from Mont Vernon Public Library who shared their 10-year process on getting a new building. They described various fundraising efforts that were employed.



- iii. Kate – Library employees and contracts- Kate learned about library employee contracts and when they can be useful for the employee and board of trustees.
 - b. Right-to-Know Law Request procedure and policy first reading. Ronnie noted that the hourly fee for extra work seems low, Kate will look at what other libraries and the town hall charge. Al pointed out that the word “immediate” suggests that the request will be taken care of right away. The trustees agreed that it should be changed to “promptly”. The trustees agreed that “Chairman” should be changed to “Chairperson”.
6. Donations by groups or individuals. Motion to accept all donations made by Al, seconded by Ronnie, Donna yes, Kevin yes, Al yes, Natalie yes, Ronnie yes.
- a. Acceptance of donations in memory
 - b. Money in donation jar
 - c. Books, audios & videos from various individuals
 - d. Donations by groups or individuals
7. Correspondence- none.
8. Meeting adjourned: Motion to adjourn made by Ronnie, seconded by Al, Donna yes, Kevin yes, Al yes, Natalie yes, Ronnie yes. Meeting adjourned at 2:28pm.

Next regular meeting Tuesday July 21, 2026, at 1PM