



Board of Trustees

Meeting Minutes

Tuesday Sept 16, 2025 2 PM

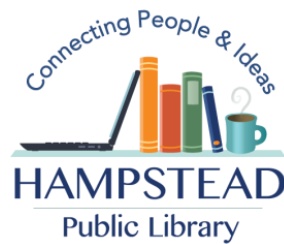
Monthly meeting called to order at 1:00pm. In attendance Trustees Natalie Gallo, Veronica Shelley, Al Cipriano, Bob O'Brien; Alternate Trustee Donna Capern; Friends Liaison Carol Cipriano; Select Board Liaison Joe Guthrie; Director Kate Thomas; Minutes Julie Watt.

At 1 pm, James Cahn from 24Wealth gave the trustees an update on the investments help with them, via video from his office. Generally, we are doing well and our investment policy is guiding them to provide a decent return. Initially at the beginning of the year, we had \$83,500. We took out \$3000 of proceeds for use for library purchases. Income and market increase over the year so far have given us a new total of \$86,000, ~7.32% increase. Al asked about some specific stocks and James noted that the size and structure of our account won't be investing in individual stocks due to volatility. We maintain some international exposure, in keeping with our risk goals and growth goals. Natalia asked about AI and James indicated that since we invest in the S&P 500 companies, we do have some invested in AI related companies. We will meet again in person in March of 2026 for another review of our status.

Visitor comments and questions-none aside from James Cahn, above.

Friends of the Library Update- Carol noted that the holiday decorations sale by a generous Friend of the Library brought in \$978. Carol noted that they haven't seen a quote for soundproofing the study rooms so Kate will pull the notes she has together to request that from the Friends. Ronnie asked if the Friends would consider donating funds towards Hoopla, particularly in future years since we have a generous donation to cover us this year. Carol said it's a possibility. Thrift Shop: \$5,132 for the past month, which was a great month due to sales. Natalie suggested the Friends/Library communication be a bit more defined. Natalie said to relay to everyone we are so appreciative and Donna added in awe, too, of the work all the Friends do.

1. Approve minutes from the August 19, 2025 meeting and Sept 2 Budget Workshop meeting minutes. Motion to approve the minutes made by Donna, seconded by Bob, all in favor.
2. Director's Report- Kate gave her report. Natalie made a motion to approve the Lions Club \$75 plaque to thank them for the \$9,000 donation for the second-floor air conditioning, Al seconded, all in favor. Natalie asked if the Board would be able to meet with the Budget Committee new liaison, Matt. Kate noted the next Budget Committee meeting is Tuesday, September 23rd at 7pm so all are welcome to come to that meeting to meet him.
 - a. Stats – Over 4,500 items were circulated. 5,415 come through the door in August. Meeting room was used 52 times, and the pavilion was used 6 times. 54 study rooms



used. 98 computers were used. On average 38 people are connected to wi-fi. 1,881 e-circulations. 398 people attended programs. 4,462 active patrons.

3. Treasurer's Report

- a. Budget- 2025 updates. He reviewed the latest document, and we're on track. Al complimented Kate for keeping us on track.

4. Old Business

- a. Sealed Minutes update- Bob
- b. Meeting room policy final reading. Motion to accept made by Ronnie, seconded by Bob, all in favor.
- c. Patron Code of Conduct final reading. Motion to accept made by Ronnie, seconded by Bob, all in favor.

5. New Business

- a. Donna asked about the town strategic plan committee and Kate's hope that a trustee could join. Kate gave an update on the master planning committee and their work. Joe gave additional details on the position. Kate will get more details from the master planning committee on when their next meeting is and will communicate it with the trustees.

6. Donations by groups or individuals. Motion to accept donations made by Ronnie, seconded by Donna, all in favor.

- a. Acceptance of donations in memory of Dan Cheetham \$50. His daughter came in and donated an additional \$500 in his memory.
- b. Money in donation jar
- c. Books, audios & videos from various individuals
- d. Donations by groups or individuals: Donation of \$75 from a patron; donation of \$5000 from a patron expressly for adding to the Hoopla and Libby costs, so we can continue the service. Lions Club of Hampstead donated \$9000 to fund the replacement of failed air conditioning for our 2nd floor north area.

7. Correspondence- none.

8. Non-Public session per RSA91-A:3, II (a) entered at 2:37 pm-see nonpublic minutes attached

9. Meeting adjourned: 3:09 pm

Next regular meeting Tuesday October 21, 2025 at 1PM

Nonpublic Session Minutes
[INSERT NAME OF TOWN AND BOARD]

Date: Sept. 16 2025

Members Present:

[board member name]
[board member name]
[board member name]
[board member name]
[board member name]

Natalie Galls
Al Cipriano
Bob O'Brien
Vernica Shelby

Motion to enter Nonpublic Session made by 2:37pm seconded by

Natalie Galls

Bob O'Brien

Specific Statutory Reason cited as foundation for the nonpublic session:

✓ RSA 91-A:3, II (a) The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, **unless** the employee affected (1) has a right to a public meeting, and (2) requests that the meeting be open, in which case the request shall be granted.

RSA 91-A:3, II(b) The hiring of any person as a public employee.

RSA 91-A:3, II(c) Matters which, if discussed in public, would likely affect adversely the reputation of any person, **other than a member of this board**, unless such person requests an open meeting. This exemption shall extend to include any application for assistance or tax abatement or waiver of a fee, fine or other levy, if based on inability to pay or poverty of the applicant.

RSA 91-A:3, II(d) Consideration of the acquisition, sale or lease of real or personal property which, if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general community.

RSA 91-A:3, II(e) Consideration or negotiation of pending claims or litigation which has been threatened in writing or filed **by or against** this board or any subdivision thereof, or against any member thereof because of his or her membership therein, until the claim or litigation has been fully adjudicated or otherwise settled

RSA 91-A:3, II(i) Consideration of matters relating to the preparation for and the carrying out of emergency functions, including training to carry out such functions, developed by local or state safety officials that are directly intended to thwart a deliberate act that is intended to result in widespread or severe damage to property or widespread injury or loss of life.

RSA 91-A:3, II(I) Consideration of legal advice provided by legal counsel, either in writing or orally to one or more members of the public body, even where legal counsel is not present.

Roll Call vote to enter nonpublic session:

[name]
[name]
[name]
[name]
[name]

Natalie Galls
Al Cipriano
Bob O'Brien
Vernica Shelby

(X) N
(X) N
(X) N
(X) N
(X) N

Remove public meeting tape (if applicable).

Entered nonpublic session at 2:37 a.m. (p.m.)

Other persons present during nonpublic session: N/A

Description of matters discussed and final decisions made: Kate Thomas' performance review for 2025.

Note: RSA 91-A:3, III. Minutes of meetings in nonpublic session shall be kept and the record of all actions shall be promptly made available for public inspection, except as provided in this section. Minutes of such sessions shall record all actions in such a manner that the vote of each member is ascertained and recorded. Minutes and decisions reached in nonpublic session shall be publicly disclosed within 72 hours of the meeting, unless, by recorded vote of 2/3 of the members present taken in public session, it is determined that divulgence of the information likely would affect adversely the reputation of any person other than a member of the public body itself, or render the proposed action ineffective, or pertain to terrorism, more specifically, to matters relating to the preparation for and the carrying out of all emergency functions, developed by local or state safety officials that are directly intended to thwart a deliberate act that is intended to result in widespread or severe damage to property or widespread injury or loss of life. This shall include training to carry out such functions. In the event of such circumstances, information may be withheld until, in the opinion of a majority of members, the aforesaid circumstances no longer apply.

Motion to leave nonpublic session and return to public session by Bob O'Brien, seconded by Al Cipriano.

Motion: PASSED / DID NOT PASS (circle one)

Nonpublic meeting tape removed, public meeting tape replaced (if applicable).

Public session reconvened at 3:07 a.m. (p.m.) Public session adjourned 3:09 pm

Motion made to seal these minutes? If so, motion made by _____, seconded by _____, because it is determined that divulgence of this information likely would...

- ☐ Affect adversely the reputation of any person other than a member of this board;
- ☐ Render a proposed action ineffective, or
- ☐ Pertains to preparation or carrying out of actions regarding terrorism.

Roll Call Vote to seal minutes:	[name]	Y	N
	[name]	Y	N
	[name]	Y	N
	[name]	Y	N
	[name]	Y	N

Motion: PASSED / DID NOT PASS (circle one)

These minutes recorded by: Vernice Shelby