



Board of Trustees
Meeting Minutes
Tuesday June 17, 2025 1 PM

Monthly meeting called to order at 1:00pm. In attendance Trustees Natalie Gallo, Veronica Shelley, Al Cipriano, Bob O'Brien, Theresa McTammany; Alternate Trustee Donna Capern via zoom; Selectboard Liaison Joe Guthrie; Friends Liaison Carol Cipriano; Director Kate Thomas; Minutes Emily Wentworth.

Visitor comments and questions- none.

Friends of the Library Update- The thrift shop brought in \$2,221 in the last month. The Friends have been brainstorming new fundraising avenues, including partnering with the new casino in Salem, NH. The board is looking for a new secretary since June Lahey is stepping down. The Thrift Shop Fashion Show will be taking place at the library on June 28th.

1. Approve minutes from the May 20, 2025 meeting. Motion to approve the May 20, 2025 minutes made by Al, seconded by Theresa, all in favor.
2. Director's Report- Kate gave her report.
 - a. Stats- 3,947 people visited the library in the month of May, the meeting rooms were used 49 times, the study rooms were used 112 times.
 - b. Status of bills in process that could affect libraries- HB273 went to committee of conference to be revised.
3. Treasurer's Report
 - a. Budget- 2025 budget is on track for the year.
 - b. Compliance form from 24Wealth- There have been no changes from last year, but they require it to be signed by the trustees every year. The annual fee remains at 1.25%.
4. Old Business
 - a. Investment Policy- first reading of the revised policy. Al made a motion under Custody and Safekeeping that they remove the phrase "including collateral for repurchase agreements", seconded by Ronnie, all in favor.
 - b. Museum pass policy- Motion to approve the Museum Pass Policy made by Theresa, seconded by Bob, all in favor.
5. New Business

- a. Revised Hampstead town personnel policy in process- Hampstead Town Administrator Mike Carrier is looking for feedback from all of the departments. The Trustees will be reviewing the new policy as well.
 - b. Library Partnership with Cable Committee- The cable committee has agreed to fund a program at the library in September that will be recorded for television. They are open to funding more programs in the future as they come up.
6. Donations by groups or individuals. Motion to accept all donations made by Ronnie, seconded by Theresa, all in favor.
- a. Acceptance of donations in memory
 - b. Money in donation jar
 - c. Books, audios & videos from various individuals
 - d. Donations by groups or individuals
7. Correspondence- none.
8. Kate called for a non-public session citing RSA 91-A:3, II(c) at 2:20pm. Motion to enter nonpublic made by Bob, seconded by Theresa. Roll call vote to enter non-public: Bob yes, Theresa yes, Al yes, Ronnie yes, Natalie yes. Recording was paused. Motion to leave non-public by Bob, seconded by Al. Motion passed. Public session reconvened at 2:30pm. No action was taken during the non-public session. Trustees feel that existing personnel policy allows for donating PTO among staff members. These non-public session actions recorded by Kate Thomas.
9. Meeting adjourned: Motion to adjourn meeting by Theresa, seconded by Bob. Unanimously approved at 2:35pm.

Next regular meeting Tuesday July 15, 2025 at 1PM