



Board of Trustees
Meeting Minutes
Tuesday March 18, 2025 1 PM

Reorganization of Board of Trustees

Monthly meeting called to order at 1:00pm. In attendance Trustees Natalie Gallo, Veronica Shelley, Al Cipriano, Bob O'Brien, Theresa McTammany; Friends Liaison Carol Cipriano; Director Kate Thomas; Minutes Emily Wentworth.

Kate called the meeting to order. Motion to nominate Natalie Gallo for chairperson made by Al, seconded by Theresa, all in favor.

Natalie made a motion to nominate Al Cipriano as Treasurer, seconded by Bob, all in favor

Visitor comments and questions- none.

Friends of the Library Update- The Friends are working on new ideas for fundraising for the upcoming year. The thrift shop brought in \$1,824 in the past month. The total for the quarter was \$6,170. Renovations are coming for the thrift shop space at the end of the month, the store will be closed from March 25-April 1 and will reopen on April 5. The Friends voted to approve up to \$4,000 for the 2025 Summer Reading Program.

1. Approve minutes from the February 18, 2025 meeting. Motion to approve minutes made by Theresa, seconded by Bob, all in favor.
2. Director's Report- Kate gave her director's report.
 - a. Stats- There have been 68 new patrons in 2025. 57 museum passes were used in February. 347 kids, teens, and adults attended programs in February.

[Select Board liaison Joe Guthrie joined the meeting at 1:21pm.]

- b. Kate discussed how IMLS funding to the New Hampshire State Library affects Hampstead. She asked the trustees how they felt about providing a bookmark with information on the current executive order in interlibrary loan books. The trustees agreed that this would be an appropriate way to share information.
3. Treasurer's Report
 - a. Budget updates- Al explained that 29.51% of the building maintenance fund has been used which was due to emergency light inspections and replacements.
 - b. Defeat of the operating budget and its impact on the library budget- Kate met with Mike Carrier to discuss which parts of the library's budget could be cut. They reevaluated the employee medical line and discovered that the estimated figure was

much higher than actually needed. Most of the library budget line items will remain the same while also keeping within the default.

- c. Library maintenance fund article was approved.
- d. AI reminded the trustees that they will be meeting with LPL financial investors at 2pm tomorrow, Wednesday, March 19, 2025.

4. Old Business

- a. Future plans for building- the trustees reviewed Mancusi Builders' contract to consult on the architecture of the library building. Trustees are concerned about the level of commitment and associated costs at this time. AI suggested that the library explore possible internal space improvements based on the prior space audit. The consensus was to keep this service in mind for the future but to hold off for now.
- b. Review of Volunteer Policy and agreement- AI and Ronnie made some editing suggestions. Kate will add some revisions, get some legal advice, and bring a new copy to the next meeting.

5. New Business

- a. Adjustments to spending of investments proceeds- Kate suggested using the investment returns on something other than furniture for the Crowley room. Theresa will visit Déjà Vu in Derry to see if they have any furniture that might work for the space. The trustees agreed to allow Kate flexibility of spending that money on what is appropriate.
- b. Natalie brought up HB273 relative to a parent's access to their minor child's library records and HB376 library user and account information is exempt from right to now law. She asked Joe for an update, he will provide more information at the next regular meeting.

6. Donations by groups or individuals. Motion to accept all donations made by AI, seconded by Ronnie, all in favor.

- a. Acceptance of donations in memory
- b. Money in donation jar
- c. Books, audios & videos from various individuals
- d. Donations by groups or individuals – Hampstead Lions Club donated \$750 toward large print books and the magnifying bookmarks.

7. Correspondence- none.

8. Meeting adjourned: Motion to adjourn made by Bob, seconded by Ronnie, all in favor. Meeting adjourned at 2:59pm.

Next meeting Wednesday, March 19, 2025 at 2PM with LPL financial advisors.

Next regular meeting Tuesday, April 15, 2025 at 1PM.

DRAFT