

Board of Trustees

Meeting Minutes

Tuesday, January 23rd, 2024 2:00 PM

Monthly meeting called to order at 2:00pm; in attendance Trustees Natalie Gallo, Ronnie Shelley, Al Cipriano; alternate trustees Bob O'Brien and Theresa McTammany voting for Charlene Flaherty and Kristina Durocher, Select Board Liaison Joseph Guthrie; Friends Liaison Carol Cipriano; Director Kate Thomas; Minutes Emily Wentworth.

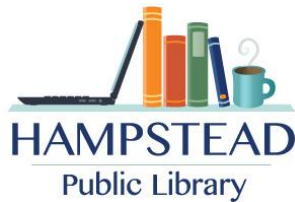
Visitor comments and questions - none

Friends of the Library Update- Butterfly Place Pass, State Parks Pass, and Aviation Museum Pass were renewed. The Friends donated snacks and water to the Meet & Greet. Two requests were approved for Wonderbooks and a 500 Books Before Middle School program. Lots of business still happening in the thrift shop, the shop took in \$414.00 during the town meet and greet.

1. Approve minutes from the December 19, 2023 meeting. Motion to accept made by Al, seconded by Bob, all in favor.

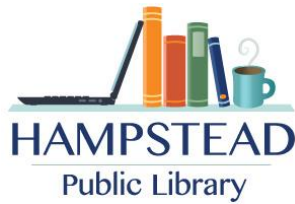
[Kristina called in via Zoom at 2:05pm, Bob will continue to vote as Charlene.]

2. Director's Report – Kate gave Director's report. She asked what the Trustees thought about sponsoring a 275th anniversary banner for the town, everyone agreed to privately donate the money to cover the cost of the banner. The 2024 Meet & Greet was a success with about 178 attendees.
 - a. Stats- About 6,000 more people visited the library in 2023 compared to 2022. WiFi usage has about doubled, some extra usage from the new point in the pavilion.
 - b. Kate shared what she will be presenting at the deliberative session. The trustees decided that Natalie will go up first to represent the trustees and show her support of Kate before handing it off to her.
3. Treasurer's Report
 - a. Budget- Director's line in salary is listed as a negative because of Rosemary's PTO pay off. New line item "reimbursable" under operations,



this will act as a place to pay out of when the item will be reimbursed by another group.

- b. Decision for annual dividends distribution from Edward Jones and 24 Wealth/LPL. Closing figure for LPL is \$69,300.21 and Edward Jones is \$41,225.55. Interest on TwentyFour Wealth is \$1,003.41, Al made a motion to give the interest to the library for projects, Bob seconded, Al yes, Ronnie yes, Bob yes, Kristina no, Natalie yes. Kate will share how the money will be spent at the next meeting. Edward Jones dividend is \$2,324.65. Al proposed \$1,324.65 be rolled back into the account and \$1,000 will be sent to the library, Ronnie seconded, Al yes, Ronnie yes, Bob yes, Kristina yes, Natalie yes. Kate will share how the money is spent at the next meeting.
4. Old Business
 - a. Policies to be updated: Confidentiality Policy (rewrite) and Exhibit Opening and Event policy (2nd reading). Motion to approve Exhibit Opening and Event Policy made by Ronnie, seconded by Bob, Ronnie yes, Bob yes, Al yes, Kristina yes, Natalie yes. Al shared the Confidentiality Policy from Kimball Library as a good example we can work off of.
5. New Business
 - a. Deliberative Session Thursday Feb 8 at 7 pm at Middle School – Trustees create a message for voter’s guide regarding our warrant article.
 - b. Create an addendum to the town’s mobile phone policy. New policy needed for mobile phone usage for library staff in order to be reimbursed. 1st reading. Will be discussed next month.
6. Donations by groups or individuals. Motion to accept donations made by Ronnie, seconded by Bob, Ronnie yes, Bob yes, Al yes, Kristina yes, Natalie yes.
 - a. Acceptance of donations in memory
 - b. Money in donation jar
 - c. Books, audios & videos from various individuals
 - d. Donations by groups or individuals
7. Correspondence – a card from Rosemary. Rosemary thanked the trustees for her retirement present of 2 Heifer International donation of goats. Phyllis Leocha,



Treasurer of the garden club, wrote a thank you note for using the meeting room and attached a \$100 donation.

8. Meeting adjourned: Motion to adjourn made by Bob, seconded by Ronnie, Ronnie yes, Bob yes, Al yes, Kristina yes, Natalie yes.

Next meeting Feb 20, 2024 1:30 PM