



Board of Trustees

Meeting Minutes Tuesday, February 21, 2023 1:30 PM

Monthly meeting called to order at 1:33 pm. In attendance Natalie Gallo, Al Cipriano, Charlene Flaherty, Ronnie Shelly, Kristina Durocher via video; Alternates Theresa McTammany, Bob O'Brien; Friends John Skidmore; Budget liaison Carol Cipriano; Select Board liaison Joe Guthrie.

Visitor comments and questions Budget committee said deliberative session moved all articles to the ballot.

Friends of the Library Update from last week's meeting. Jennifer requested \$1487 in items and equipment for kids and programs, which friends approved.

Received 225 bags of clothing, volunteer hours spent 171 hours, and brought in \$1687 last month.

1. Approve minutes from the January 17, 2023 meeting. Motion to accept by Ronnie, seconded by Al. Voting Kristina yes, Al Yes, Ronnie yes, Charlene Yes, Natalie yes.
2. Director's Report presented by Rosemary.
 - a. Stats
3. Treasurer's Report
 - a. Budget- report from Al. Budget looks fine so far. Payroll not included in this report since we haven't received report from town.
 - b. Money Market fund Cash available \$8386.36
 - c. LPL quarterly report ending December 31, 2022 return since inception has been 6.16%. Based on predictions, Ray Noel recommends to stay the course with our investments.
4. Old Business

- a. March Staff Meeting-Trustees are invited to the staff meeting to meet staff for March 1 meeting at 11 am.
- b. Basement leaking -Bob fixed the leak in the wall outside the thrift store. Joe Guthrie brought the town engineer to examine the leaking issues. He presented several ideas for remediating the issue. Library can get some estimates for some of the work. Joe will present ideas to the town trustees. The building needs to be protected. Potentially the town buildings and grounds staff could work on this project as well. Joe will talk to the Steve Morse, liaison to Highway.
- c. Class on Estate planning/donating to library with Chris Adams and Al. Since the last attempt didn't have enough sign ups, we will table this potential event.

5. New Business

- a. Space Audit-Company comes in and spends time to discuss, take photos, and then create report of different suggestions. They will present ideas for immediate changes done for no or low cost, long terms suggestions, and potential renovations to optimize space for library use. Charlene asks for references from past customers, before and after results of past work. Library's goals are to find best ways to utilize space for patrons. Kristina moved to approve this request, but Ronnie and Charlene had reservations. Rosemary will seek the references and information. Kristina moves that vote to approve expenditure for the space audit, pending the 3 positive references for validation. Ronnie seconded. Voting Kristina yes, Al Yes, Ronnie yes, Charlene Yes, Natalie yes. Al moves that we retain \$8000 in cash from the money market for this project and reinvest \$386. Charlene seconds. Voting Kristina yes, Al Yes, Ronnie yes, Charlene Yes, Natalie yes.

6. Donations by groups or individuals. Motion by Ronnie to accept, second by Ronnie. Voting Kristina yes, Al Yes, Ronnie yes, Charlene Yes, Natalie yes

- a. Acceptance of donations in memory
- b. Money in donation jar
- c. Books, audios & videos from various individuals
- d. Donations by groups or individuals

7. Correspondence none

Meeting adjourned: Motion to adjourn by Charlene, seconded by Ronnie. Voting Kristina yes, Al Yes, Ronnie yes, Charlene Yes, Natalie yes.

Next meeting March 21, 2023 1:30 PM