



Board of Trustees Meeting Minutes  
Tuesday, December 20, 2022 1:30 PM

Monthly meeting called to order at 1:35 pm. Trustees Natalie Gallo, Al Cipriano, Ronnie Shelley, Kristina Durocher (joined online), Charlene Flaherty; Friends Liaison John Skidmore; Budget Committee Liaison Carol Cipriano; Select Board Liaison Joe Guthrie; Maxine Bleweis Consultant for Strategic Planning (joined online).

Visitor comments and questions Budget committee is moving along. Public hearing on Jan 11th. Deliberative session is February 10<sup>th</sup>.

Friends of the Library Update – had their monthly meeting last week. Pelham Bell Ringers brought in 68 people. Their December raffle brought in \$793 with 14 Hampstead businesses who donated their gift cards. Jenn’s babysitting class has their 2<sup>nd</sup> session on Dec 30<sup>th</sup> and Friends will help pay for half of the class costs.

1. Approve minutes from the November 22, 2022 meeting –Motion by Charlene. Second by Kristina. Voting Kristina yes, Charlene yes, Natalie yes, AL yes. Ronnie abstained.
2. Director’s Report presented by Rosemary. More leaks in basement and new leaks in sprinkler system. Roof repairs needed. Budget increased by about 9%. We will need to increase charges for copying services. Kristina mentioned that perhaps we might be able to apply for an evaluation of the environmental assessment to see if repairs needed for increased water in the basement could be covered by a grant. Kristina will come over and help assess the value of the donated prints on Dec 27.
  - a. Stats-
3. Treasurer’s Report -
  - a. Budget- Al reviewed the budget. Thanked Rosemary for her presentation at the Select Board.
  - b. Money Market fund (on hold until after completion of Strategic Plan).

- c. Al has talked to our investment advisors about the end of year proceeds. From Edward Jones we will likely see \$1532.16, LPL figures have not been received. Trustees will decide next meeting if we will accept all the proceeds or keep some in the investments so the value will be maintained.
4. Old Business
  - a. Weather emergencies- Chair of trustees and director will confer if any weather emergencies happen. The staff have procedures to follow on updating all the various communication methods to the community.
5. New Business
  - a. Minimum Staffing Policy-first reading of adjustments, reducing the minimum requirement of 3 people to 2 people for some of the hours, up to the discretion of the director.
6. Donations by groups or individuals. Motion to accept by Al. Second by Ronnie. Voting Kristina yes, Charlene yes, Natalie yes, Al yes, Ronnie yes.
  - a. Acceptance of donations in memory
  - b. Money in donation jar
  - c. Books, audios & videos from various individuals
  - d. Donations by groups or individuals
7. Correspondence -Eastham Public library thanked us for sending some pictures we found of their library from our old photos
8. Meeting adjourned: 2:10 pm Motion by Al. Second by Ronnie. Voting Kristina yes, Charlene yes, Natalie yes, Al yes, Ronnie yes.

Next meeting, January 17, 2023 1:30 PM