



Board of Trustees Meeting minutes
July 16, 2019 2 PM

Monthly meeting called to order at 2:01pm. In attendance Trustees Natalie Gallo, Ronnie Shelley, Theresa McTammany acting as Trustee; Trustee Alternates Brian Vass, Charles Fernandes; Director Rosemary Krol; Budget committee liaison Carol Cipriano; Kate Thomas, Minutes; Penny Williams, Tri-Town Times; Joe Guthrie, Selectman liaison.

Visitor comments and questions. None today.

1. Approve minutes from the June 18, 2019 meeting. Motion to approve last month's minutes by Theresa. Seconded by Ronnie. Unanimously approved.
2. Director's Report
 - a. Stats- Rosemary points out that summer reading is going really well.
 - b. She received 4 estimates for the fascia and vent repairs for the roof after we did a second posting for the work on the Library's Facebook page and actively soliciting contractors from other town staff and board members. Theresa moved to accept the estimate from Platinum Professionals for \$6288.50 for this repair. Ronnie seconded. Unanimously approved.
 - c. Ordway portrait has been returned to the Historical Society.
 - d. Thrift Store's \$1 sale brought in \$1013.
3. Treasurer's Report
 - a. Budget Report- Rosemary presented information in the absence of the treasurer. Our investments are performing very well.
4. Old Business
 - a. Library swale-Joe says Selectman Bennett is in charge of getting the swale repaired. Joe wondered if the estimate from NeSan/Emerson clearly knew of the scope of the project and Rosemary restated that Emerson did come to examine the problem. We reiterated that the

town engineer, Scott, came to examine the potential repair and he said that clearing out the overgrown plants for the simple swale will fix the problem. In order to hire NeSan to do the work for repairing the swale, Bennett would need to recommend that the selectmen hire them to do the work and it would need to be voted upon.

- b. RK evaluation- when Charlene returns from vacation, the trustees will meet to discuss her annual evaluation.
- c. Friends of the Library are joining the Trustees meeting in September.
- d. Summer programs- information covered in director's report. Library branching out to have Yoga/Meditation on July 25 called "Starlight Meditation" with Maggie in Meetinghouse Park in the evening.

5. New Business

- a. Raffle for astronaut bear proceeds will go toward the path to the garden. Bear was generously donated by family of staff member Janet Arden.
- b. Conferences- Rosemary is presenting the idea that there are many conferences that staff members could greatly benefit from, but can be very expensive. She asks that we consider using some of that additional interest we have earned to spend more on professional development/conference attendance. Many of the larger conferences are far away and multiple days. Ronnie underscored this idea and said that professional skills training is essential for enrichment, and stated that this is something that the regular budget should include. Motion by Ronnie to include more workshop and professional development funds into the library's budget for 2020. Theresa seconded. Unanimously approved
- c. Children's Story Time and Program policy- we removed requirement of having a library card to attend story times as we haven't enforced this policy in many years. First reading into record.

6. Donations by groups or individuals. Motion to accept all as listed below by Ronnie, seconded by Theresa. Unanimously approved.

- a. Acceptance of donations in memory
- b. Money in donation jar: \$33.70
- c. Books, audios & videos from various individuals
- d. Donations by groups or individuals.

7. Correspondence – Kate has been in touch with the Crowley family about Judi's commemorative portrait and will be making a collage mockup of the photographs the family has chosen for their approval.

Meeting adjourned: 3:31 PM

Next meeting: Tuesday, August 20, 2019 2 PM