



Board of Trustees
Meeting Minutes
February 19, 2019 2 PM

Monthly meeting called to order at 2PM. In attendance Natalie, Charlene, Bob, Brian, Jorge, guest Teresa McTamany; Director Rosemary Krol; Penny Williams TriTown Times; Minutes Kate Thomas; Library Friends Linda Skidmore, Barb Dennis, Marcia Blaine, Bev Bataglia, Faith Merchant, Ross Merchant, June Lahey.

Visitor comments and questions. Friends' President Marcia Blaine noted that they watched meeting Jan 15. They wanted to correct a few inaccuracies that they perceived from discussions from that meeting. Statement read by Marcia Blaine is attached. Also noted about the Christa McAuliffe program was specifically funded by Friends member Barbara Dennis in memory of Bob Dennis.

1. Approve minutes from the January 15, 2019 meeting. Motion to accept by Charlene, seconded by Bob. Unanimously approved.
2. Approve minutes from the January 28, 2019 work session. Motion to accept by Bob seconded by Charlene. Unanimously approved.
3. Approve minutes from the February 8, 2019 work session. Motion to approve with amendments by Charlene, seconded by Bob. Unanimously approved.
4. "Personal privilege" –Jorge Mesa-Tejada wanted to note that he feels that some of the RSAs that pertain to Library trustees and their points of order are not being properly attended to by the Library Board of Trustees. His concern is that the Trustees may be leaving themselves open for criticism if they don't pay close attention. Natalie, Bob, and Charlene agreed to continue the discussion in this venue, as compared to simply taking it under advisement. The trustees agreed to make sure they are clarifying these RSAs and making sure they are following proper email procedures and any

actions are properly followed. Charlene wanted to point out that it is important to maintain that the board is a group entity, not a voice of any one person. Jorge did resign as an alternate but he made it clear that he will make himself available as a consultant to help the trustees.

5. Director's Report

- a. Stats – Now includes 4 years. If it gets too confusing, we can go back to just three. Counts continue to go up.

6. Treasurer's Report

- a. Budget Report – The Library received the first disbursement from the town.

7. Old Business

- a. Deliberative Session - Need to do visual presentations, invite liaisons to our budget meetings. Need to attend budget and selectmen meetings when they are voting.
- b. Project Update
 - i. Workroom renovations - complete
 - ii. Outside of building – work has started to gather information and a plan needs to be developed.

8. New Business

- a. Polls – Glenn Gallo making signs to hold. Library will be there with a table. Rosemary going to ask if any staff want to help.
- b. Salary survey and position description questionnaire –future agenda item to set a time table for reviewing job descriptions.
- c. Communicating with Selectmen – Need to have better communications. We could go once a month to their meeting and speak about what the library is doing. If they couldn't attend our meetings as scheduled now, we will change our time.
- d. Memorandum of Understanding – Rosemary will put together a draft for the next meeting that the Board can go over.

9. Donations by groups or individuals. Charlene moved. Bob seconded. All in favor.

- a. Acceptance of donations in memory
- b. Money in donation jar: \$33.95

- c. Books, audios & videos from various individuals
- d. Donations by groups or individuals:

10. Correspondence

Thank Jorge Mesa-Tejada for all his contributions.

Meeting adjourned: Bob moved to adjourn at 4:10. Charlene seconded.

Next meeting: Tuesday, March 19, 2019 2 PM