



Board of Trustees Meeting Minutes

February 21, 2017

6 PM

Before the official meeting began, the Trustees presented a gift to John Skidmore in honor of his years of service to the library, as a trustee, budget committee liaison, and alternate trustee.

Meeting called to order at 6:04 pm. In attendance: Trustees Natalie Gallo, Al Cipriano, Emily Reschberger; Alternate trustees Bob O'Brien, Brian Vass, Charlene Flaherty; Budget Committee Liaison John Skidmore; Director Rosemary Krol; Visitor Mary Lovell; Kate Thomas, minutes.

Visitor comments and questions – Mary Lovell just joined the Friends and wanted to visit a trustees meeting. Resident of Hampstead for 30 years and been involved in many things and wants to give back to the library.

1. Approve minutes from January 17, 2017 meeting. AC moved to accept minutes. ER seconded. Unanimously approved.
2. Director's Report presented by Rosemary. One of the items on the report was a request to find out how the trustees preferred to review all the job descriptions. Possibility for a future work session with the director and the trustees to refine the job descriptions, as needed, which will be non-public due to discussing personnel.
3. Treasurer's Report presented by Emily Reschberger.
 - 3a. The balance of the passbook savings account was applied toward purchasing blinds in 2016.
4. Old Business
 - a. Investment Policy has had a first and second reading. AC moved to accept investment policy, ER seconded. Unanimously approved.
5. New Business
 - a. Donation Policy was read into record for the first time.
 - b. Planning: Rosemary distributed some compiled data from the survey results.

- c. Estate donation: Patricia May Smith named the Hampstead Public Library in her estate.
6. Donations by groups or individuals: AC moved to accept all donations as listed below. ER seconded. Unanimously approved.
- a. Acceptance of gifts: Artwork by Tracy Lanternier is an image of the stained glass from the old library, now the Hampstead Historical Society.
 - b. Money in donation jar: \$27.99
 - c. Books, audios & videos from various individuals
 - d. Donations by groups or individuals: \$242.00 in memory of Lee Bates from the Bridge Club.
7. Correspondence from Bridge club indicating their donation in memory of Lee Bates; Steve Hunt sent a letter indicating his interest in becoming a trustee alternate.

Meeting adjourned 7:45pm. Motion by ER, seconded by AC. Unanimously approved.

Next meeting: Tuesday, March 21, 2017