



Board of Trustees Minutes
December 20, 2016 at 2 PM

Regular meeting called to order at 2 pm. In attendance: Trustees Natalie Gallo, Al Cipriano, Emily Reschberger; Alternate trustees Brian Vass, Bob O'Brien, Charlene Flaherty; John Skidmore -Budget Liaison, Penny Williams- Tri-Town Times, Kate Thomas- Minutes.

Visitor comments and questions – none

1. Approve minutes from November 15, 2016 meeting. AC moved to accept. ER seconded. Unanimously approved.
2. Director's Report presented by Rosemary.
3. Treasurer's Report
 - a. Reviewed handouts from Selectmen's Meeting on the 2017 budget.
 - b. Investments were set up with new investment manager Edward Jones and disbursement of any 2016 earned interest will be coming, as follows policy.
4. Old Business
 - a. Carpeting Project has been completed.
 - b. Investment Policy needs a minor change. In the Custody and Safekeeping section, we are striking the first sentence. Updated policy will be reviewed at the next meeting.
 - c. Library Closing Schedule compared to the Town Hall Closing Schedule: Comparison noted the few differences in the opening schedule.
5. New Business
 - a. Civic Program: Al presented notes that Hartford CT has a program that educates patrons about the democratic process with a goal to increasing the voter turnout. Emily noted perhaps a more local focus could be pursued and we could promote civic involvement, getting new people involved in town government. Al will report back on the Hartford Public Library's promotion efforts at our next meeting.
6. Donations by groups or individuals: ER moved to accept all gifts noted below. AC seconded. Unanimously approved.
 - a. Acceptance of gifts

- b. Money in donation jar: \$38.15
- c. Books, audios & videos from various individuals
- d. Donations by groups or individuals: \$100 for Youth Programs

7. Correspondence

- a. Ray Noel sent a holiday greeting card.
- b. NHLA President Marilyn Borgendale sent a message thanking Kate Thomas for presenting at the fall NHLA conference about technology training. Kate is now co-president of the NHLA IT Section for 2016-2017.
- c. Presented 2 compliments from the suggestion box from patrons.

Meeting adjourned 3:20pm. AC moved to adjourn, ER seconded. Unanimously approved.

Next meeting: Tuesday, January 17, 2017