



Board of Trustees
Meeting Agenda
November 15, 2016
6 PM

Regular meeting called to order 6:07 pm. Brian Vass is a voting member in place of Natalie. In attendance Trustees Emily Reschberger, Al Cipriano, Bob O'Brien, Brian Vass, Charlene Flaherty, Director Rosemary Krol, with Kate Thomas taking minutes. Trustee Natalie Gallo arrived at 6:20 pm.

Visitor comments and questions – none

1. Approve minutes from October 18, 2016 meeting. Correct Brian Vass's name spelling, Al moved to accept with correction, Brian seconded. Unanimously accepted.
2. Director's Report –Rosemary presented her notes.

Natalie G. Arrived at 6:20pm becoming the voting member, replacing Brian.

3. Treasurer's Report
 - a. Move budget lines- Trustees are moving some amounts from different budget lines. Some line items are overspent, and others have allocated funds remaining. Emily proposed moving \$1000 from the Education line to the Equipment line. Al seconded. Unanimously approved. Emily made motion to move \$1500 from Medical Insurance to Building Maintenance. Al seconded. Unanimously approved.
 - b. Natalie and Emily will meet with Library's bookkeeper to officially close the 2016 library books on January 3, 2017.
4. Old Business
 - a. Carpeting Project- Completed last weekend and it is very well done.
 - b. Natalie called for discussion of the agreement with Edward Jones. Emily will be officially transferring the funds to them tomorrow.
5. New Business
 - a. Investment Policy- Some changes are needed to reflect new practices. Emily will consult with Edward Jones representative to make sure the policy is updated correctly. Discussions will continue at the next meeting.
 - b. Addendum to Compensation Policy- change some dates for Cost of Living Adjustment will be calculated from April (not January as policy incorrectly states). Also, a change will reflect that the Library Director and Board will decide on job descriptions.

- c. 2017 Library Closing Schedule- Al moved to accept, Emily seconded. Unanimously approved.
6. Donations by groups or individuals. Natalie moved to accept as noted below. Al Seconded. Unanimously approved.
 - a. Acceptance of gifts
 - b. Money in donation jar: \$39
 - c. Books, audios & videos from various individuals
 - d. Donations by groups or individuals
 7. Correspondence- We received information in the mail about account establishment from Edward Jones.

Meeting adjourned at 7:20pm.

Next meeting: Tuesday, December 20, 2016 at 2PM.